

## ADE Comparability Worksheet Instructions

Comparability teacher counts  $\approx$  SDER 30 certified teacher counts

SDER  
FTE

FEDERAL  
FTE

Comparability Worksheet

Section 1			Section 2					
			Total SDER Certified Teacher FTEs	minus federal	minus state funded ELL/SpED	equals state/local staff		
SCHOOL NAME (include eligible " "skipped schools)	October 1 or 40th day STUDENT COUNT <i>include FDK exclude PK</i>	GRADE SPAN	TEI -FTE CERTIFIED TEACHERS as reported in SDER	SDER FTE- TEI TEACHERS PAID WITH FEDERAL FUNDS	<span style="color: blue;">OPTIONAL</span> TEI-FTE SDER TEACHERS ELL/ SpED	TOTAL SDER TEI-FTE TEACHERS PAID WITH STATE/LOCAL FUNDS	STUDENT TEACHER RATIO	COMPARABLE
	Select						#DIV/0!	
	Select						#DIV/0!	

October  
enrollment or  
40<sup>th</sup> day count

Certified special education teachers  
and English language learner  
teachers, paid with "state or local"  
funds may be excluded if LEA  
procedures require this step.

## ADE Comparability Worksheet Instructions

### USE TEI Definition of teacher

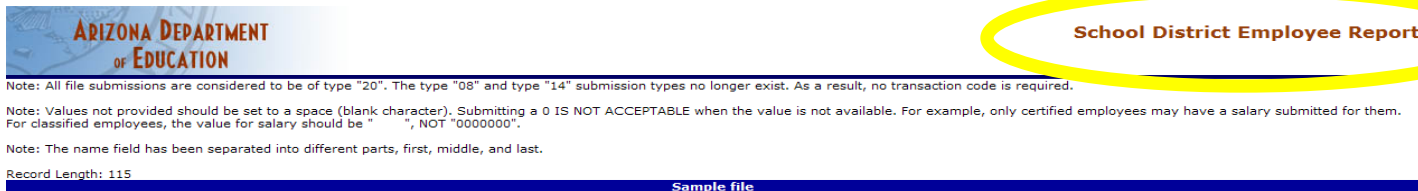
The district's Teacher Experience Index (TEI) is calculated using only those employees who are assigned position codes of 108 and 200 through 412. **ALL TEACHERS IN THESE CODES, REGARDLESS OF FUND, WILL BE INCLUDED IN THE TEI CALCULATION.**

### USE SDER Definition of FTE

See [ADE School Finance Memos/FY2011/11-014](https://www.ade.az.gov/commonlogon)

### USE SDER Definition of Salary

<https://www.ade.az.gov/commonlogon>



Revise your procedures to choose SDER 30 counting

This is **OPTIONAL** and *preferred* to simplify reporting, monitoring and auditing.

## ADMINISTRATIVE

**108 Head Teacher - Only use for districts having fewer than 5 teachers**

## ELEMENTARY & SECONDARY TEACHERS (NON-VOCATIONAL)

200 Agriculture (Non-vocational)  
201 Art  
202 Bilingual  
203 Business  
204 Communication Arts (English, Journalism, Speech)  
205 Drama (Dance, Theater)  
206 Driver Education  
207 Elementary Classroom  
208 Exploratory Health Occupation  
209 Foreign Languages  
210 Gifted  
211 Homebound  
212 Home Economics (Non-vocational)  
213 Humanities (Philosophy)  
214 Industrial Art (Non-vocational)  
215 Kindergarten Classroom  
216 Mathematics  
217 Music  
218 Physical Education/Health  
219 Reading  
220 Remedial Education  
221 Science  
222 Social Studies  
223 Other (Includes Preschool with certificate)  
224 Computer Science  
225 Early Childhood Handicapped (PSH)  
226 ROTC

## TEI CERTIFIED CODES

### SPECIAL EDUCATION TEACHERS – Main Assignment – Major Portion of Students

300 Cross Categorical  
301 Educable Mentally Handicapped  
302 Trainable Mentally Handicapped  
303 Physically Handicapped  
304 Emotionally Handicapped  
305 Learning Disabled  
306 Multiple Handicapped  
307 Remedial Education  
308 Speech and Language Therapy  
309 Hearing Handicapped  
310 Visually Handicapped

### VOCATIONAL TEACHER

400 Agriculture  
401 Marketing & Distributive Education  
402 Diversified Cooperative Education  
403 Health Occupations & Homemaking  
404 Home Economics (Consumer)  
405 Home Economics (Specialized)  
406 Home Economics Related Occupations  
407 Industrial Arts – Vocational  
408 Business Office Education  
409 Special Needs  
410 Trades & Industrial Education  
411 Other – Vocational  
412 Adult Vocational Teachers